

Dear Occupant,

We have been selected by your Building Management to service your home for pantry pests. The following preparatory tasks need to be completed before we arrive to provide service:

1. Pick up all toys and all items that small children play with and cover them with a sheet or place them in a bag.

2. Pull **EVERYTHING** out of cabinets and cover with a cloth or plastic bags, including any fruit, opened boxes, etc. Check open items for larvae. They can be in unopened boxes, so please check carefully and discard if found.

- 3. Cover coffee pot and any other equipment or kitchen utensils.
- 4. People and pets will need to be out of the dwelling for at least 2 hours.
- 5. Move all items 2 feet away from baseboards.

Preparation work must be completed BEFORE our arrival in order for treatment to be done. NO EXCEPTIONS. If adequate preparation has not been completed prior to our arrival a fee may be assessed by your manager or management company.

If you experience pest issues AFTER 30 days feel free to contact your manager. If you have any questions, our office hours are 8:30-5:00pm, Monday thru Friday.